

EMPLOYMENT PROCEDURE COMMITTEE

**MEETING HELD AT THE COMMITTEE ROOM - BOOTLE TOWN HALL,
TRINITY ROAD, BOOTLE, L20 7AE
ON 13 DECEMBER 2024**

PRESENT: Councillor Lappin (in the Chair)
Councillor Moncur

45. APPOINTMENT OF CHAIR

RESOLVED:

That Councillor Lappin be appointed as Chair for this and subsequent meetings of the Employment Procedure Committee relating to recruitment to the post of Assistant Director Strategic Support.

46. APOLOGIES FOR ABSENCE

An apology for absence was received from Councillor Pugh.

47. DECLARATIONS OF INTEREST

No declarations of interest were received.

48. MINUTES OF THE MEETING HELD ON 10 DECEMBER 2024

RESOLVED:

That the minutes of the meeting held on 10 December 2024 be confirmed as a correct record.

49. EXCLUSION OF PRESS AND PUBLIC

RESOLVED:

That, under Section 100A(4) of the Local Government Act, 1972, the press and public be excluded from the meeting for the following item of business on the grounds that it would involve the likely disclosure of exempt information as defined in paragraph 1 of Part 1 of Schedule 12A to the Act. The Public Interest Test has been applied and favours exclusion of the information from the press and public.

**50. RECRUITMENT TO THE POST OF ASSISTANT DIRECTOR
STRATEGIC SUPPORT**

EMPLOYMENT PROCEDURE COMMITTEE - FRIDAY 13TH
DECEMBER, 2024

The Committee considered the report of the Executive Director of Corporate Services and Commercial relating to recruitment to the post Assistant Director Strategic Support.

RESOLVED: That

- (1) the shortlist of candidates for progression to the final interview stage be approved.
- (2) the proposed approach for this recruitment be approved and it be noted that:
 - (a) the post is graded Hay 3, salary £96,369 per annum.
 - (b) a copy of the advertisement could be found at appendix 1.
 - (c) the job description and person specification were included at Appendix 2.
 - (d) technical interviews had taken place and the Executive Director of Corporate Services and Commercial provided feedback to members at the meeting.